

RESOLUTION TO AMEND THE TEXT OF
THE RULES OF THE NIAGARA COUNTY CIVIL SERVICE

The following resolution was adopted on _____ by Malcolm A. Needler, the Niagara County Personnel Officer:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Text of the Niagara County Civil Service Rules; **AND**

WHEREAS the Niagara County Civil Service Office duly advertised and on September 27, 2018 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the New York State Civil Service Commission, the following changes be made to the Text of the Niagara County Civil Service Rules.

AMENDMENTS TO THE TEXT OF THE NIAGARA COUNTY CIVIL SERVICE RULES

Add: Rule XIII subdivision 1

- d. Every permanent appointment from a promotion eligible list shall be for a probationary term of not less than eight (8) nor more than fifty-two (52) weeks. Upon written notice of the appointing authority the probationary period upon promotion may be waived and the appointee given a permanent appointment.

Delete: Rule XIII subdivision 1

- d. Every permanent appointment from a promotion eligible list shall be for a probationary term of not less than eight (8) nor more than ~~twenty-six (26)~~fifty-two (52) weeks. Upon written notice of the appointing authority the probationary period upon promotion may be waived and the appointee given a permanent appointment.

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

Malcolm A. Needler, Niagara County Personnel Officer

Date

**RESOLUTION TO AMEND THE APPENDICES OF
THE RULES OF THE NIAGARA COUNTY CIVIL SERVICE**

The following resolution was adopted on _____ by Malcolm A. Needler, the Niagara County Personnel Officer:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; **AND**

WHEREAS the Niagara County Civil Service Office duly advertised and on September 27, 2018 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the New York State Civil Service Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules.

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

**Appendix - A
Exempt**

County Service

Add

Deputy County Clerk - Administration
Executive Assistant – County Manager

Delete

Administrative Assistant – County Manager

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

**Appendix - B
Non-Competitive**

County Service

Add

Crime Victims Advocates part-time
Criminal Intelligence Officer pt (#)
Criminal Investigators for District Attorney (#)

Delete

Criminal Investigator for District Attorney (#)

North Tonawanda Public Library

Add

Library Clerks p/t

Delete

Library Clerk Typists p/t

Town Service - Lewiston

Add

Building Attendant

Delete

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

**Appendix - C
Labor**

County Service

Add
Cleaners p/t

Delete

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local law. This office supports this request and has performed all duties and actions required by the Civil Service Law and local rules. This submission is complete and appropriate for consideration by the New York State Civil Service Commission.

Malcolm A. Needler
Niagara County Personnel Officer

Date