

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not use brackets for matter to be eliminated and do not use italics for new matter.

County
City of Niagara
Town
Village

Local Law No. 6 of the year 19 77

A local law creating a Department of Central Services for the County of Niagara
(Insert title)

Be it enacted by the Legislature of the
(Name of Legislative Body)

County
City of Niagara
Town
Village as follows:

There is hereby created a Department of Central Services, the head of which shall be the Director of Central Services who shall be appointed on the basis of his experience and qualifications for the duties of the office by, and serve at the pleasure of, the County Legislature. The Director of Central Services shall:

1. Have such powers and perform such duties in relation to and including, but not limited to, printing, mimeographing, mailing and data processing, and such other duties as may be authorized by the county legislature.
2. Establish, maintain and supervise such facilities for central mailing, printing and reproduction as may be provided by the county legislature; establish, maintain and supervise such other central service facilities as may be established by direction of the county legislature within the appropriations provided therefor.
3. Be responsible for the leadership to identify the business systems needed within county government and to obtain a priority listing from the County Legislature and the County Treasurer. The Director of Central Services will also provide or obtain the necessary programming, data processing, data storage and data retrieval for the periodic reports required by the heads of county departments, County Treasurer and the County Legislature.
4. Effective January 1, 1978, be responsible for the development of procedures for maintaining inventory records for all property and equipment. The procedure will also include instructions for standard nomenclature and identification numbering. At least annually, the department of central services will provide the instructions for an annual physical audit of property and equipment to be conducted within each of the departments of county government.

This local law shall become effective immediately.

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

(Final adoption by local legislative body only.)

1. I hereby certify that the local law annexed hereto, designated as local law No.6..... of 19.77...
County
of the ~~XXXX~~ of NIAGARA was duly passed by the NIAGARA COUNTY LEGISLATURE
~~XXXXX~~
Village
(Name of Legislative Body)
on June 21, 1977 in accordance with the applicable provisions of law.

(Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer or repassage after disapproval.)

2. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
of the City of was duly passed by
Town
Village
(Name of Legislative Body)
on 19..... and was approved not disapproved by the
repassed after disapproval Elective Chief Executive Officer
and was deemed duly adopted on 19....., in accordance with the applicable provisions of law.

(Final adoption by referendum.)

3. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
of the City of was duly passed by the
Town
Village
(Name of Legislative Body)
on 19..... and was approved not disapproved by the
repassed after disapproval Elective Chief Executive Officer
on 19...... Such local law was submitted to the people by reason of a
mandatory referendum and received the affirmative vote of a majority of the qualified electors voting
permissive general
thereon at the special election held on 19....., in accordance with the appli-
annual
cable provisions of law.

(Subject to permissive referendum and final adoption because no valid petition filed requesting referendum.)

4. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
of the City of was duly passed by the on
Town
Village
(Name of Legislative Body)
..... 19..... and was approved not disapproved by the on
repassed after disapproval Elective Chief Executive Officer
..... 19...... Such local law being subject to a permissive referendum and no
valid petition requesting such referendum having been filed, said local law was deemed duly adopted on
..... 19....., in accordance with the applicable provisions of law.

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or if there be none the chairman of the board of supervisors, the mayor of a city or village or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

