

DEPARTMENT: NIAGARA COUNTY SHERIFF
CLASSIFICATION: COMPETITIVE
APPROVED: OCTOBER 30, 2015

DEPUTY SHERIFF CRIMINAL INVESTIGATOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for investigating crimes and offenses in violation of law. The incumbent secures and reports facts and information by interview, observation and investigation. This position is characterized by the performance of extensive field activities concerned with gathering information for use in criminal proceedings. The work is performed under general supervision of a higher-ranking officer. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Interviews suspects, witnesses and complainants in an effort to obtain relevant information relating to the investigation and offenses;
2. Secures evidence such as statements of witnesses, documents, records, exhibits, photographs and affidavits required for the arrest and indictment of individuals and prosecution of cases;
3. Evaluates information gathered and makes conclusions based upon it;
4. Conducts field investigations of either reported or suspected violations of law;
5. Executes warrants as directed by the courts or other police agencies;
6. Arrests suspects or violators in order to halt crimes in progress, prevent personal injury and determine further criminal activity;
7. Investigates crimes, accidents and incidents in order to preserve and gather evidence used in criminal proceedings;
8. Testifies in court regarding the investigations conducted and evidence collected;
9. Compiles a variety of written factual reports in order to document activities and retain information useful in future and continuing investigations;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of modern police procedures, law enforcement and investigation techniques; Good knowledge of New York State Penal Law, Vehicle and Traffic Law, Criminal procedures Law and other applicable laws, regulations and ordinances; communication skills; skill in the use of fire arms; Ability to comprehend complex written material; Ability to deal firmly yet courteously with the public; Sound judgement and powers of observation; Physical condition commensurate with the demands of the position.

PROMOTIONAL QUALIFICATIONS:

Two (2) years of permanent competitive status as a Deputy Sheriff Lieutenant; **OR**

Five (5) years of permanent competitive class status as a Deputy Sheriff or Police Officer, three (3) years of which must have been with the Niagara County Sheriff's Department immediately preceding the date of written examination.

SPECIAL REQUIREMENT:

Possession of a valid New York State Driver's License at time of appointment and for the duration of employment.